

AGENDA

Meeting: DEVIZES AREA BOARD
Place: Devizes Sports Club, London Rd, Devizes SN10 2DL
Date: Monday 28 January 2013
Time: 6.30 pm

Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.00 pm.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

or Richard Rogers (Community Area Manager), on 07771 547522 or richard.rogers@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on 01225 713114 / 713115.

Wiltshire Councillors

Cllr Laura Mayes, Roundway (Chairman)
Cllr Jeffrey Ody, Devizes and Roundway South
Cllr Jane Burton, Devizes East (Vice Chairman)
Cllr Nigel Carter, Devizes North

Cllr Richard Gamble, The Lavingtons and Erlestoke
Cllr Lionel Grundy OBE, Urchfont and The Cannings
Cllr Liz Bryant, Bromham, Rowde and Potterne

	Time
<p>1 Welcome and Chairman's Announcements <i>(Pages 1 - 10)</i></p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a. Welfare Reform in Wiltshire (attached) b. Youth Service Update (attached) c. Wiltshire Online: Connectivity and Provision (attached) d. Legacy for Wiltshire (attached) e. Joint Strategic Assessment for Health and Wellbeing 2012-13 (attached). 	6.30 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes <i>(Pages 11 - 20)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 26 November 2012.</p>	
<p>4 Declarations of Interest</p> <p>Councillors are requested to declare any pecuniary or non-pecuniary interests or dispensations granted by the Standards Committee.</p>	
<p>5 Four Years of the Area Board</p> <p>An opportunity to look back over the past four years and reflect on how the area board has made a difference to the Devizes area.</p>	6.45 pm
<p>6 Angus Macpherson, the new Police and Crime Commissioner</p> <p>An opportunity to hear from Angus Macpherson, the new Police and Crime Commissioner (PCC) for Wiltshire and Swindon, about his role and the new draft Police and Crime Plan. This will be followed by an opportunity to ask questions.</p>	6.50 pm
<p>7 Jane Scott - Leader of Wiltshire Council</p> <p>Councillor Jane Scott OBE will provide a short overview of the future of local government. This will be followed by an opportunity to ask questions.</p>	7.10 pm
<p>8 Partner Updates <i>(Pages 21 - 34)</i></p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a. Wiltshire Police (attached) b. Wiltshire Fire and Rescue Service (attached) 	7.40 pm

- c. NHS Wiltshire (attached)
- d. Devizes Community Area Partnership – to include release of the second tranche of funding for 2012/13 (attached)
- e. CATG – to include Devizes Transport Strategy
- f. Air Quality Steering Group – to include ratification of their terms of reference (attached)
- g. Town and Parish Councils.

9 **Flooding on the Roads**

7.55 pm

Danny Everett, Wiltshire Council Drainage Engineer, will provide information about dealing with flooding on the roads in the community area.

10 **Area Board Funding** (*Pages 35 - 42*)

8.10 pm

Councillors will be asked to consider five applications made to the Community Area Grants Scheme, as follows:

- a. Devizes Outdoor Celebratory Arts – seeking the remaining £2,900 of the £5,000 that was ring fenced for their work this financial year
- b. Friends of Erlestoke Prison – seeking £1,500 towards a mosaic project with the offenders to help them think about their victims
- c. Market Lavington Parish Council – seeking £275 towards equipment for the Friday night youth club
- d. Rowde Community Village Shop – seeking £999 to make alterations to the shop in order to meet safety regulations and increase storage capacity
- e. Cycle Devizes – seeking £1000 towards an event to celebrate national bike week in June 2013.

Councillors will then be asked to consider the following recommendation:

Recommendation

That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the unitary councillors on the Area Board, be granted delegated authority to make any necessary financial decisions. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination.

Reason for Recommendation

To facilitate the smooth and efficient running of Area Board business and to reduce the need for unnecessary extraordinary meetings.

Future Meeting Dates

Monday, 20 May 2013

6.30 pm

Devizes Sports Club

Monday, 22 July 2013

6.30 pm

Bromham Social Centre

Subject:	Impact of Welfare Reform
Officer Contact Details:	Emma Cooper Community Partnership Manger 01225 718627 Emma.cooper@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm
Further details available:	From Wiltshire Council on: 0300 4560100

Summary of Announcement:

On 8 March 2012 the Welfare Reform Act 2012 was approved. This government change to welfare is designed to simplify the benefit system and encourage people to work. It will affect many people across the country and if you are in receipt of benefit, or an employer, then it will affect you too. The council is working with partners to make sure information and support is available to all those who need it. The changes include:

- Benefit cap
- Under-occupation rules (housing benefit)
- Universal credit
- Disability Living Allowance
- New Council tax scheme
- New social fund

Further information is available on the council's website: <http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm>. Or telephone the council on: 0300 456 0100

An 'infographic' has been commissioned by Wiltshire Money which is the financial inclusion partnership for the county. The film is less than 4 minutes long and we will watch this now: <http://www.youtube.com/watch?v=dd29tTwwT8>

Chairman's Announcements

Subject:	Integrated Youth Service
Officer Contact Details:	Mal Munday, Head of Service
Weblink:	
Further details available:	

Summary of announcement:

Background

Youth work is a part of the Integrated Youth Service and we provide a range of services to young people from open access youth work to targeted support for those young people with additional needs to young people requiring specialist services.

Youth Work Offer

"Wiltshire Council's Youth work provision is 'needs led', developmental and community based. It is built on a youth work curriculum. This means: that we keep the needs of young people central to our practice at all times; that we work with them in the context of their own communities; and that we help them to develop the wide range of skills, knowledge and understandings they need to make a success of their transition from 'child' to 'independent adult and active citizen'. Clearly, this indicates that there is far more to youth work than the stereotype of supervising young people playing pool and table tennis in youth clubs. The latter bears little relation to the reality and breadth of the work, which when accurately described is all about the skilful and subtle art of informal education" **Learning from Life, July 2010, Wiltshire Council**

Future of Youth Work in Southern Wiltshire

Since 2009 the Council has used the Staffing Funding Formula to allocate the funds we have available across each Community Area so that everyone can see that there is a fair allocation. The formula is as follows:

- 25% of the total budget as a fixed amount for each community area
- 50% based upon the numbers of 13-19 year olds in each community area
- 10% based upon deprivation using the indices of multiple deprivation
- 10% based upon rurality/sparsity
- 5% held centrally to cover emergency and/or training/maternity cover

There are no plans to change this arrangement so whatever the size of the youth work budget it will be allocated across the County using the above. Clearly I do not know what the future holds or how the Council will decide what it's priorities are in the future, but to date Wiltshire has remained committed to providing services for young people at a time when other Authorities have significantly reduced their spend on youth work.

Chairman's Announcements

Youth Advisory Groups (YAGs)

The Wiltshire 11-19 Commissioning Strategy was agreed by Cabinet and the Wiltshire Children & Young People's Trust in September 2011. This included the implementation of a new local Youth Work Offer.

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups with standard terms of reference in each community area, led by young people. These groups will be linked to Area Boards and chaired by a young person under 25. Over 50% of the members will be under 19 years of age and the groups will play a key role in improving the coordination of positive activities for young people in local areas. This will involve encouraging partnerships that avoid overlap and fill gaps.

The groups will also be involved in planning and shaping local services from a young person's perspective. Furthermore they will help local young people know what opportunities and activities are available for them to access. Mechanisms will be established so that knowledge and ideas can be shared between the groups across the county.

The purpose of YAGs is to build on the work which Area Boards and young people have completed through their local Community Area Young Peoples Issues Group (CAYPIG) around increasing the voice and influence of young people. YAGs are a development of the CAYPIG and will be very much an opportunity for young people to hold local providers of services, including Wiltshire Council, to account for the service they provide and to also work with young people to see how we can improve services. It is for each Area Board to decide through consultation with young people whether they wish to retain the CAYPIG and link this to the YAG or to replace the CAYPIG with the YAG. This is a local decision and to date across the County different community areas have taken different decisions which is fine as we are keen to respond to local demands. This is part of our ongoing commitment to ensure that young people are involved in influencing the design and delivery of services they use and key to this is the involvement of young people in Area Boards

Subject:	Wiltshire Online: Connectivity and Provision
Officer Contact Details:	Wiltshire Online Team
Weblink:	www.wiltshireonline.org

Summary of Announcement:

The Wiltshire Online Programme aims to bring availability of standard and superfast broadband to homes and businesses across the county.

The main aims of the programme are:

- A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband by 2015
- All premises to have access to a minimum broadband service of 2Mbps by 2015.

The procurement for superfast broadband was launched on 2 July with British Telecom being announced as preferred bidder on the 12 November. Following a period of contract finalisation and final approval by the government, Wiltshire Council is anticipating signing the contract at the end of January.

In February, the Wiltshire Online Programme should then be able to provide details about the overall percentage coverage of superfast broadband, the technologies to be used and high level information about the rollout plans. An update will be given to Area Boards either by providing a chairman's announcement and links to the Wiltshire Online Web site, or by a presentation.

Once the contract has been awarded, BT will build their delivery team and start upon their detailed surveying of the infrastructure across Wiltshire. Surveying will occur in phases across Wiltshire with the network rollout following shortly afterwards in that area. The timescales for this and the number of surveys to be completed will be shared after the award of the contract.

Though specific information about each community area will not be available from February, the Wiltshire Online Programme will be able to provide more specific information as the project progresses through the phases of implementation. Ahead of each phase each Community Area affected will be provided with detailed information about the forthcoming rollout particulars, including, practical advice and also guidance on how to respond to any questions.

At any time the website www.wiltshireonline.org will have the most up to date information and the Wiltshire Online Team is available to speak to.

Subject:	Legacy for Wiltshire
Officer Contact Details:	Carlene Robinson Senior Project Support Officer 01225 713152 Carlene.robinson@wiltshire.gov.uk
Weblink:	Follow 2012 A year of Celebration at:  
Further details available:	Carlene Robinson Senior Project Support Officer 01225 713152 Carlene.robinson@wiltshire.gov.uk

Summary of Announcement:

2012 has been an overwhelming success for Wiltshire and it was wonderful to see our communities come together and celebrate. The community spirit and sense of pride that was apparent across the county was unique, and to see more than half our population attend the events just shows what we can achieve when we work together.

The challenge now is to keep that spirit and sense of achievement and pride alive, and to create a lasting legacy for Wiltshire. Keeping the momentum of last year going into 2013 and beyond will be good for our county. We need to take every opportunity to encourage communities to continue to come together, to take action to keep our economy buoyant and to encourage people to keep active and healthy.

This year we held a series of community evening events that provided a forum to share ideas and plans and to update on key information. We would like to reconvene these meetings in the new year to focus on what we can do in 2013 to create a lasting legacy and by working together how we keep the success of the last great year going.

We would like to invite you to attend one of the following events;

- Thursday 31 January, at County Hall, Trowbridge**
- Thursday 7 February at the Town Hall, Chippenham**
- Thursday 21 February at the Guild Hall, Salisbury**
- Wednesday 27 February at the Corn Exchange, Devizes**

All the evenings will start with tea and cakes at 6pm. The meeting will start at 6.30pm, finishing by 8pm.

Joint Strategic Assessment for Health and Wellbeing 2012/13

The Joint Strategic Assessment (JSA) for Health and Wellbeing 2012-13 has recently been published and can be downloaded from the Wiltshire Intelligence Network website <http://www.intelligencenetwork.org.uk/health/jsa-health-and-wellbeing/>

The JSA 2012/13 provides a summary of the current and future health and wellbeing needs of people in Wiltshire. It has been developed with a clear ambition to further improve the scope and quality of our data, centred on transforming data into knowledge and knowledge into wisdom to provide a comprehensive picture of local needs.

The JSA focuses on 5 key health and wellbeing challenges for Wiltshire:

- Identifying and supporting complex and vulnerable families
- Reducing the harms associated with alcohol and drug misuse
- Supporting increasing numbers of people with long term health conditions to manage their conditions
- Improving people's mental health and emotional wellbeing
- Reducing the number of long term care home placements

(The production of an annual JSNA was made a statutory requirement in the Local Government and Public Involvement in Health Act, 2007. The production of an annual JSNA remains a statutory requirement and this JSA for health and wellbeing fulfils the requirements of statutory JSNA).

In addition to the main report, there is a 2 page Executive Briefing that explains what the JSA is, what the key facts and issues are; and shows the range of topics covered. It can be downloaded from the Intelligence Network. <http://www.intelligencenetwork.org.uk/EasysiteWeb/getresource.axd?AssetID=54357&servicetype=Attachment>

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Assembly Room, Devizes Town Hall, St John's Street, Devizes SN10
1BN
Date: 26 November 2012
Start Time: 6.30 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Laura Mayes (Chairman), Cllr Jeffrey Ody, Cllr Nigel Carter, Cllr Richard Gamble, Cllr Lionel Grundy OBE and Cllr Liz Bryant

Wiltshire Council Officers

David Ashdown (Technical Support Officer), Richard Rogers (Community Area Manager) and Alexa Smith (Democratic Services Officer)

Town and Parish Councillors

Devizes Town - Peter Evans, Sue Evans, Simon Fisher (Deputy Town Clerk), Roger Giraud-Saunders, Margaret Taylor and Ray Taylor

Erlestoke – Stan Jonik

Etchilhampton – M Woods

Potterne – Robert Hunt-Grubbe

Roundway – Tony Batchelor, Chris Callow and Albert Wooldridge

Rowde – Peter Alfrey, Jackie Bawden and Rebekah Jeffries

Partners

Wiltshire Police – Inspector Matt Armstrong

Wiltshire Fire and Rescue Service – Mike Franklin

Devizes Community Area Partnership – Peter Baxter, Kate Freeman, Simon Jacobs, Tony Sedgwick, Doug Roseaman, Noel Woolrych and Paula Winchcombe

Total in attendance: 70

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>														
1	<p><u>Welcome and Chairman's Announcements</u></p> <p>The Chairman welcomed everyone to the meeting and thanked them for coming. She explained there were unfortunately some changes to the agenda since it was published. Anzac House would no longer be an item and nor would the Cabinet Representative and Youth Services items go ahead, as Councillor Keith Humphries and Richard Harris had sent their apologies for the meeting.</p> <p>The Chairman provided information about the skate park. Councillor Mayes was grateful for the help given by Devizes Town Council, especially Simon Fisher, to the project. The Green Lane site had been selected and young people were involved in the design of the park, which should open in July. A member of the public commented their child was delighted with the indoor facility in the town and very much looking forward to an outdoor facility.</p> <p>A new online community site for Devizes and the surrounding villages had been launched called Our Community Matters. The fully interactive site provided local people and organisations with a free way of sharing community news, events and information.</p> <p>The membership of the Shadow Community Operations Board (SCOB) was ratified as below. The Chairman explained the Shadow COB would work on the campus project and how local services should best be delivered in the future. The Chairman clarified this model had been used across the county and DCAP would also be involved as an important consultee. One position was still waiting to be filled and this would be reported back at the next area board meeting.</p> <p><u>Decision</u> The area board agreed the membership of the Shadow COB would comprise of:</p> <table data-bbox="336 1509 1495 1803"> <thead> <tr> <th data-bbox="336 1509 877 1543">Sector</th> <th data-bbox="916 1509 1211 1543">Appointed Member</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1547 877 1581">Wiltshire Council Officer x 1</td> <td data-bbox="916 1547 1211 1581">Rachel Goff</td> </tr> <tr> <td data-bbox="336 1585 877 1619">Area Board Representative x 1</td> <td data-bbox="916 1585 1211 1619">Councillor Nigel Carter</td> </tr> <tr> <td data-bbox="336 1624 877 1657">Town/Parish Council x 1</td> <td data-bbox="916 1624 1211 1657">Councillor Peter Evans</td> </tr> <tr> <td data-bbox="336 1662 877 1695">Education and Young People x 1</td> <td data-bbox="916 1662 1211 1695">Stephanie Davis</td> </tr> <tr> <td data-bbox="336 1700 877 1733">Wider Community x 1</td> <td data-bbox="916 1700 1211 1733">Anna Farquhar</td> </tr> <tr> <td data-bbox="336 1738 877 1771">User and Community Groups x 3</td> <td data-bbox="916 1738 1495 1803">Glenys Armstrong, Mike Weston (One position still being filled).</td> </tr> </tbody> </table> <p>A late announcement had been received on the day of the meeting. The Children's Centre in Devizes had a minibus they were no longer using, please get in touch if you would be interested in this.</p>	Sector	Appointed Member	Wiltshire Council Officer x 1	Rachel Goff	Area Board Representative x 1	Councillor Nigel Carter	Town/Parish Council x 1	Councillor Peter Evans	Education and Young People x 1	Stephanie Davis	Wider Community x 1	Anna Farquhar	User and Community Groups x 3	Glenys Armstrong, Mike Weston (One position still being filled).
Sector	Appointed Member														
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Education and Young People x 1	Stephanie Davis														
Wider Community x 1	Anna Farquhar														
User and Community Groups x 3	Glenys Armstrong, Mike Weston (One position still being filled).														
2	<u>Apologies for Absence</u>														

	<p>Apologies had been received from Councillor Jane Burton, Richard Harris (Locality Team Leader), Councillor Keith Humphries, Jo Partt (Bromham Parish Council), Liz Read (Little Cheverell Parish Council) and Rick Rowland (Roundway Parish Council).</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 24 September 2012 were approved and signed as a correct record.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Support for the Jubilee Celebrations - is it worth doing something similar again?</u></p> <p>The Chairman spoke about the small grants that were given by the area board to bring communities together to celebrate the Jubilee.</p> <p>Thelma Edwards described the effect the small grant from Devizes Area Board had had on the new community at Quakers Walk. A group at Quakers Walk began from Thelma meeting people when gardening her front garden. She quickly found speaking to local people they shared common interests and concerns and an informal group was set up.</p> <p>The first event they had was a Christmas wish tree, followed by a parade with a town band to raise money for Wiltshire Air Ambulance and an Easter celebration. The small grant from the area board was used for a successful event to celebrate the Jubilee that attracted approximately 180 people of all ages.</p> <p>The Quakers Walk group had since developed and would be working with the local school to put on an event at Christmas, again collecting for the Wiltshire Air Ambulance. In the New Year the group would consider becoming more of a formal small organisation.</p> <p>Similar successes from the small grants awarded were reported from the communities in Rowde and Long Street. It was commented that traditionally communities would get together and celebrate in this way. The intention was for new communities to use the small amount of funding available to become self sufficient and sustaining in the longer term. Parish Councils could also offer support to new communities.</p> <p><u>Decision</u> The area board would consider whether making available small grants to help build stronger communities should be offered again.</p>
6	<p><u>Partner Updates</u></p>

- a. The Chairman welcomed Inspector Matt Armstrong and thanked Inspector Ron Peach for all his hard work in the community area. The written update from Wiltshire Police was noted. Inspector Matt Armstrong gave a brief summary of his background; after 15 years of service in a wide range of roles he was now working in Devizes, Marlborough and Pewsey.
- b. The written update from Wiltshire Fire and Rescue Service was noted. Mike Franklin added there had been a local incident in which five members of a family had been treated for carbon monoxide poisoning; this highlighted the importance of having a carbon monoxide detector fitted. There would be an event focused on keeping safe at Christmas at the Market Place on 3 December.
- c. The written update from NHS Wiltshire was noted.
- d. Devizes Community Area Partnership provided feedback from the traffic strategy exhibition. Although the information available at the exhibition had been less than expected, the event had been successful in many ways and had attracted approximately 140 attendees. Responses would be looked into and the Devizes Transport Strategy may be amended accordingly. An additional event would be scheduled and information was available to view at the area board meeting.
- e. Councillor Gamble provided an extensive update about the Community Area Transport Group. This included the following main points:
 - Suitable facilities to attract tourist coaches to Devizes (please see resolution below).
 - The accident on Armistice Day on the A360 between Littleton Panell and Black Dog crossroads – very sadly a child of 13 had since died. Any response would await the coroner's report.
 - The new crossing of the Nursteed Road near the back entrance to Devizes School was now operational.
 - The cycle route on Quakers Walk was now legal.
 - A cycle route across The Green had been surveyed and discussions were underway about lighting.
 - Bike stands in or near the Market Place were under discussion.
 - Village gates at Marston were being planned.
 - There was room for new items on the CATG agenda. The possibility of providing informal pedestrian crossings in West Lavington and Littleton Panell was being looked into.
 - Speeding issues – Councillor Gamble thanked residents for the Horton Road petition and speed limits on this route were under review with a report expected in the New Year with additional steps taken to improve the bus stops.
 - The Worton road was similarly under review.
 - A metro-count was being arranged at Church Hill in Bromham and,

	<p>subject to results, a Community Speed Watch scheme may be appropriate.</p> <ul style="list-style-type: none"> • Councillor Carter was in discussion with local businesses to help ensure the Domino's pizza delivery van did not add to congestion at Rose's roundabout on market day. • The location of new signs on the side road at Potterne Wick marking the speed limit was being reviewed and the signs would be moved if necessary. <p><u>Decision</u> Devizes Area Board agreed that further preparation work should go ahead regarding suitable facilities to attract tourist coaches to Devizes.</p> <p>f. Councillor Paula Winchcombe commented the Parish Council's Forum had established successful communication between parishes and the area board. Since the launch of the forum, more direct working relationships had been established in the community area. It was proposed that Devizes Community Area Partnership withdrew from supporting this service in the hope that the councils would continue to work together and maintain a dialogue on matters of common interest.</p>
7	<p><u>Anzac House</u></p> <p>This item had been removed from the agenda.</p>
8	<p><u>Air Quality Management Area</u></p> <p>Mandy Bradley, Service Director for Public Protection, provided further information about an Air Quality Management Area in Devizes, following up the presentation given at the area board meeting on 23 July 2012.</p> <p>In July, three options for extending the Air Quality Management Area in Devizes had been presented to the meeting and a consultation process had been launched. This had now been completed. The preferred option following consultation was Option 3, the most extensive Air Quality Management Area (a combination of Options 1 and 2 with an extension along London Road towards Hopton Industrial estate).</p> <p>This order would then be made and signed by the Wiltshire Council legal team with the Wiltshire Council Seal and a copy would be sent to DEFRA. In 12-18 months, an official Air Quality Action Plan should be established, however Mandy emphasised that much work on air quality was going on in the meantime.</p> <p><u>Decision</u> Devizes Area Board agreed that Option 3, as presented to the meeting, should go ahead as an Air Quality Management Area in Devizes.</p>

9	<p><u>Cabinet Representative - Councillor Keith Humphries</u></p> <p>Councillor Keith Humphries had sent his apologies for the meeting.</p>
10	<p><u>Youth Services in Devizes</u></p> <p>Richard Harris, Locality Team Leader, had sent his apologies for the meeting. In his absence, the Chairman explained what a Youth Advisory Group (YAG) was and that the youth service was looking for a representative from the area board.</p> <p>YAGs were a new initiative led by young people and linked to the area boards. The YAG would be chaired by a young person under the age of 25 and involve the coordination of local activities, communication of opportunities and shaping services. The YAG could either replace the Community Area Young People's Issues Group or the two could continue together.</p> <p><u>Decision</u> The Community Area Young People's Issues Group should be replaced by the Youth Advisory Group in the Devizes community area.</p> <p><u>Decision</u> An area board representative would be appointed to the Youth Advisory Group subject to negotiation and reported back at a future area board meeting.</p>
11	<p><u>Area Board Funding</u></p> <p>Councillors were asked to consider three applications made to the Community Area Grants Scheme.</p> <p><u>Decision</u> Bishops Cannings Cricket Club were awarded £5,000 towards providing a new cricket pavilion.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and the application contributes towards improving leisure and recreational activities as well as helping with health and traffic issues.</i></p> <p><u>Decision</u> Sheep Street Baptist Church were awarded £1,525 towards new folding chairs and storage trolleys for their luncheon club.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and while the project is affiliated to the Church, it should provide a service to the wider community.</i></p> <p><u>Decision</u></p>

	<p>The Friends of Bishops Cannings School were awarded £200 through the small grants scheme to purchase high visibility vests for the walking bus.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and the initiative helped to address both the concerns of high levels of childhood obesity in the area and road safety and congestion. The Chairman commented this successful initiative may be looked into further for use by other schools in the area.</i></p>
12	<p><u>Drew's Pond Wood</u></p> <p>Councillors were asked to consider a member initiative to ring fence £5,000 to support the Drew's Pond Wood Project as it sought to purchase new land and extend its offering to the local community, to include a community orchard. At present the land was owned by a developer and a further £20,000 in total was needed.</p> <p>Several people in the room spoke in favour of the project and of the good work of those involved in taking care of the area.</p> <p><u>Decision</u> Devizes Area Board would ring fence £5,000 to support the Drew's Pond Wood Project as it sought to purchase new land and extend its offering to the local community.</p>
13	<p><u>Discussion Time</u></p> <p>In light of the items that had come off the agenda, the meeting was opened up to discussion of issues of wider community interest. Subjects covered included:</p> <ul style="list-style-type: none"> • The closure of the cafe Scrummylicious, leaving the community and its visitors without a functioning information desk and C2W Freephone point. This had been a useful and well used facility for the community, for example for displaying posters of local interest. Devizes Community Area Partnership would be looking into an alternative arrangement. Councillor Gamble thanked those involved for the excellent service they provided. • The proposal to build around 400 homes close to Coate Bridge had been revived by the developers. Consultation was taking place over the next couple of weeks in Devizes Library and concerns were raised about the capacity of Devizes infrastructure to cope. Members were unable to comment on this subject. The Wiltshire Core Strategy should be in place in the summer of 2013 and this should help to promote development that fitted the needs of the community. <p>A show of hands was taken as to support or otherwise from those at the meeting for the proposal after concerns were raised regarding traffic, air pollution, green space and the capacity of the health services.</p>

	<p><u>Decision</u> Those at the meeting were opposed to proposals to build around 400 homes close to Coate Bridge in the town.</p>
14	<p><u>Evaluation and Close.</u></p> <p>The next meeting would take place on Monday 28 January at 6.30 pm with the venue to be confirmed.</p>

Crime and Community Safety Briefing Paper

Devizes Community Area Board

January 2013



1. Neighbourhood Policing

Team Sgt: Joanne Spencer

Town Centre Team

Beat Manager – PC Adam Hall
PCSO – Paula Yarranton
PCSO – Lucy Sainsbury
PCSO – Luke Woodward
PCSO – Kelly Watts

Rural North Team

Beat Manager – PC Emma Reed
PCSO – Gareth Cole
PCSO – Fiona Marno

Rural South Team

Beat Manager – PC Pete Lawson
PCSO – Oliver Nash

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

4. Performance and Other Local Issues

I would like to welcome two new officers to the Devizes Neighbourhood Policing Team. Sergeant Joanne Spencer started with the team on the 9th January taking over from Ian Thomas. Following a long stint within Devizes Sector Ian has moved to the supervision of a response team at Trowbridge and I wish him well in his new post. Sgt Spencer brings a wealth of supervisory experience to the role including criminal investigation, neighbourhood and response policing. Her skills will be a valuable asset to the team.

Also joining us on a mutual swap is PCSO Luke Woodward from Amesbury. He will replace PCSO Scott Young on the Town team.

PCSO Nina Marsh who covered south rural area has transferred to NPT at Trowbridge. PCSO Oliver Nash has been working alongside Nina and now assumes responsibility for the area working together with PC Pete Lawson.

The Neighbourhood team continues to work hard to prevent crime, disorder and anti-social behaviour.

My team identified that graffiti was starting to appear throughout the town and over a period of time collated evidential pictures and statements from injured parties. It was during the execution of a drugs warrant at a premise in the Market Place in Devizes where officers located articles that could be used for creating graffiti. The work previously completed and additional articles found in the premises led to three males being linked to the offences and charged to court for causing criminal damage.

We look at many different ways to gather intelligence into offending. It was recently reported in the Gazette and Herald of how the Air Ambulance can assist in identifying cannabis factories. To effectively cultivate cannabis plants a large heat source is required. From the air, thermal imaging cameras can easily pick up on this type of heat source. One of the cameras operated by the Air Ambulance, most often used to locate human heat sources, can be utilised in this capacity. This is then linked to further intelligence which supports our application to the court to obtain a search warrant.

The public are so often our eyes and ears for what is going on within the community. This was highlighted during the evening of the 2nd January when we received anonymous information that a burglary had taken place in Rowde Primary School. Descriptions given to us at the time were circulated and police attended the location and searched the area. Three youths were located nearby with property stolen during the burglary. The youths were arrested and remain on Police bail pending the outcome of enquiries.

I am also going to re-examine how our partners can support the drive to reduce crime and make our community safer. In April last year a warrant under the misuse of drugs act was executed in Awdry Road, Devizes. Two people were arrested for possessing drugs with intent to supply and have been on police bail to allow our enquiries to be concluded. A male was subsequently charged with the offence. The housing association were notified of the warrant and arrests and the occupants were removed from the property. This is a strong message to those in housing association property. If you commit crime, not only will we take you to court, but you risk losing your house as well.

CRIME & DETECTIONS (January 2011 – December 2012 compared to previous year)

Crime reductions and detections continue to move in the right direction. During the weekend between Christmas and New Year we saw an unusual spike of violent crime in the town, mostly alcohol fuelled, between parties who knew each other. This has accounted for the only area which has now shown an increase in numbers for the reporting period. Reducing violent crime is a key priority for Wiltshire Police and I will be working hard to reduce the number of offences.

There is a notable increase in the detections for dwelling burglary. Very recently an offender has been sentenced to eight years imprisonment for committing burglaries across Wiltshire.

The occurrences of dwelling and non-dwelling burglaries in the area remain low but please remain vigilant. Report any suspicious activity to Police (descriptions of people and vehicle registration numbers are very useful). Lock your property away, record serial numbers on www.immobilise.com take photos of your valuable property for future reference and add additional security measures to your houses and outbuildings.

EZ Devizes	Crime				Detections	
	January 2010 - December 2011	January 2011 - December 2012	Volume Change	% Change	January 2010 - December 2011	January 2011 - December 2012
Victim Based Crime	1413	1156	-257	-18%	21%	24%
Domestic Burglary	62	45	-17	-27%	15%	31%
Non Domestic Burglary	160	118	-42	-26%	3%	8%
Vehicle Crime	142	87	-55	-39%	5%	10%
Criminal Damage & Arson	344	257	-87	-25%	14%	19%
Violence Against The Person	251	255	4	2%	52%	38%
ASB Incidents (Year to Date)	1103	990	-113	-10%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Domestic Burglary in the previous 12 month period (December 2011 - November 2012).</p> <p>* Detections include both Sanction Detections and Local Resolution</p>						

Crime prevention

Prevention of crime is easier than catching criminals! As part of these reports I intend to deliver crime prevention advice either on specific trends we have identified or general matters. Please consider how you, working with us, can disseminate this advice to our wider communities in support of making Wiltshire the safest County. For this month I will include general advice to prevent burglary, non-dwelling burglary and vehicle crime.

1. Burglary:

- Always close and lock doors and windows when leaving the house or going to bed. Do not assume someone else has done it.
- Keep house or car keys away from immediate access and away from doors.
- Only keep low value costume jewellery in your jewellery box. Any valuable or sentimental items should be kept hidden somewhere other than the bedroom – the kitchen, bathroom or loft for instance. Keep a photographic record of the items.
- Make your property identifiable by using a property marking system such as Smartwater or Selecta DNA. These can be used on even small items like jewellery.
- Register all items that have a serial number with www.immobilise.com. This will assist police to establish ownership should they be recovered having been lost or stolen. Knowing who property belongs to helps police to prosecute offenders.
- If going away, put lights on timers to reflect your movements as if you were there.
- If you have an alarm - use it.

2. To prevent items being stolen from garages sheds and other buildings outside the main residence:

- Chain equipment together and secure with a closed shackle padlock.
- Put back plates on shed hinges and handles to prevent the screws being pulled through the wood. Secure with a closed shackle padlock.
- Board over or grille windows in sheds and garages to prevent thieves gaining access through the window.

- Paint power tools with your postcode in a bright paint.
- Add secondary locks to garage doors to supplement factory locks. Secure up and over garage doors to ground hasps.
- Install a garage or shed alarm. Inexpensive and an effective deterrent.
- Install security lighting

3. Vehicles:

- Never leave anything valuable in your car, especially handbags, laptops and sat navs. Ever.
- Leave the glove compartment open when parked to show there is nothing of value inside.
- Park your car in a well lit area. If parked on a drive, close the gate if you have one and park as close to the wall/garage/house as possible.

Matthew Armstrong
Inspector, Devizes, Marlborough and Pewsey

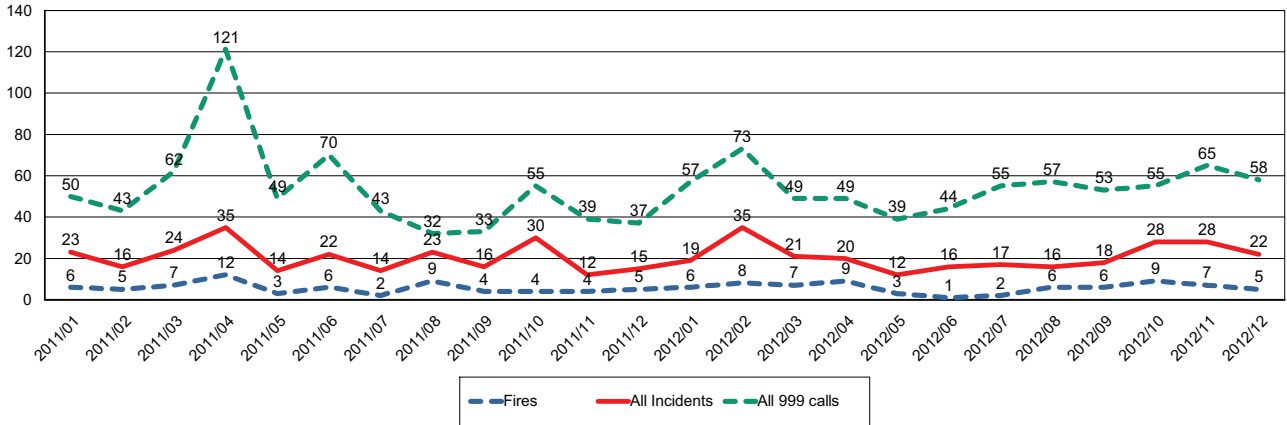
14th January 2013



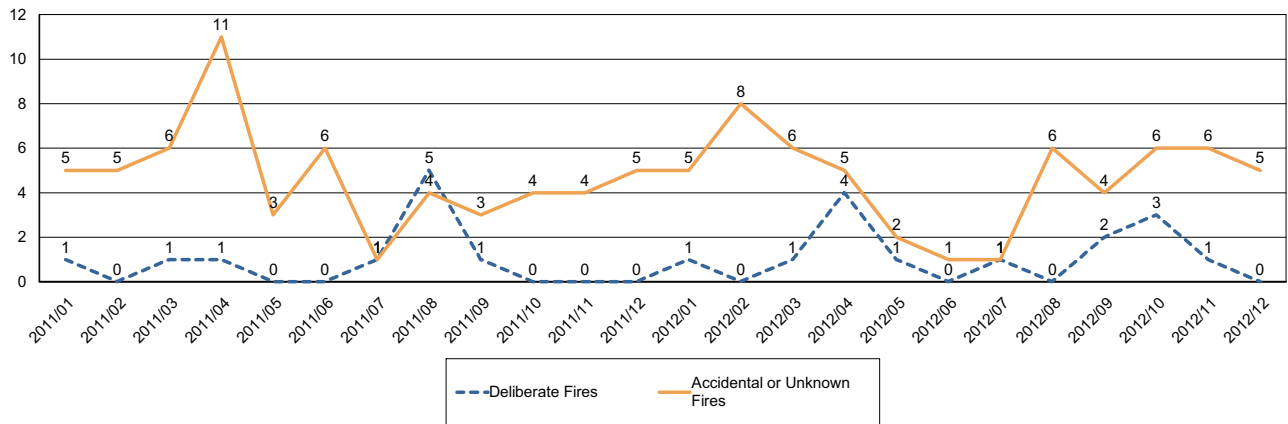
Report for Devizes Area Board

The following is an update of Fire and Rescue Service activity up to and including December. It has been prepared using the latest information and is subject to change.

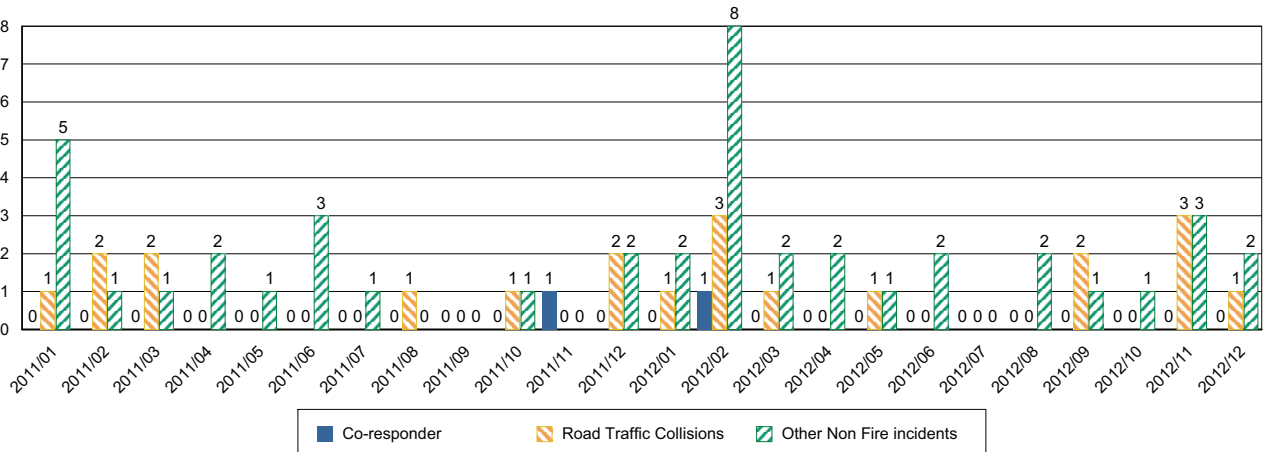
Incidents and Calls



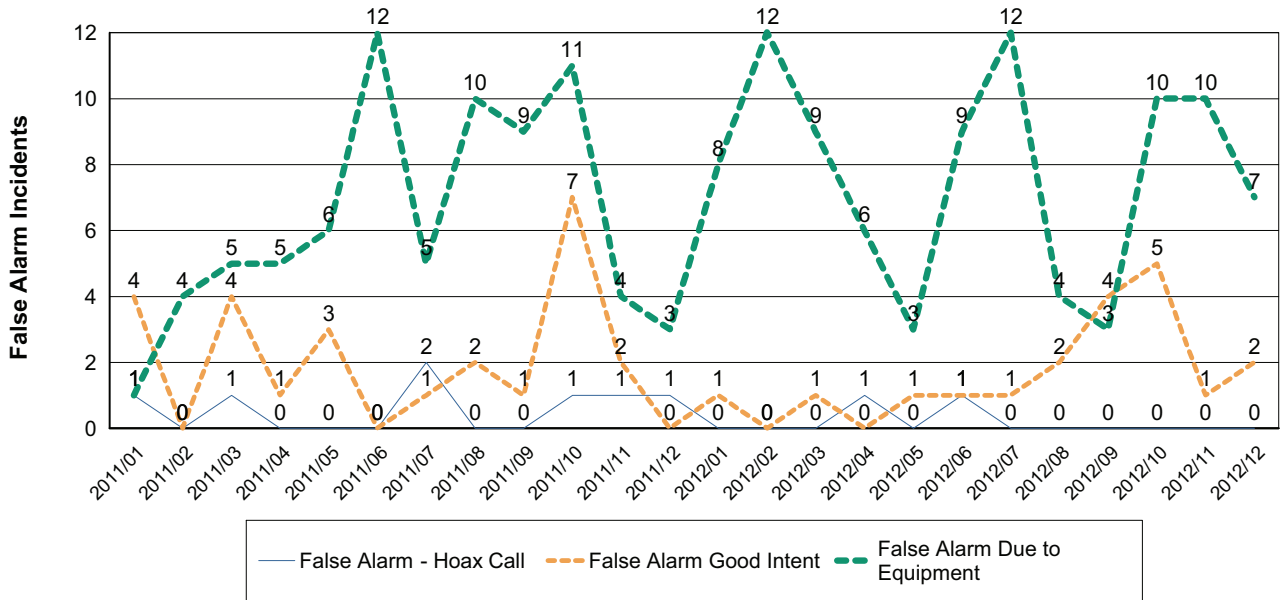
Fires by Cause



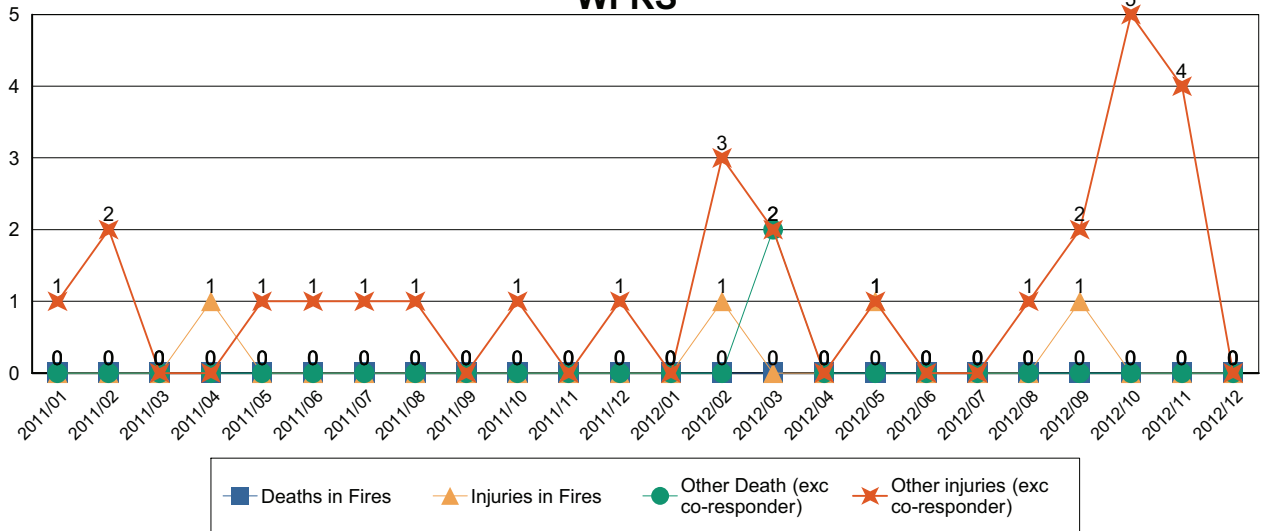
Non-Fire incidents attended by WFRS



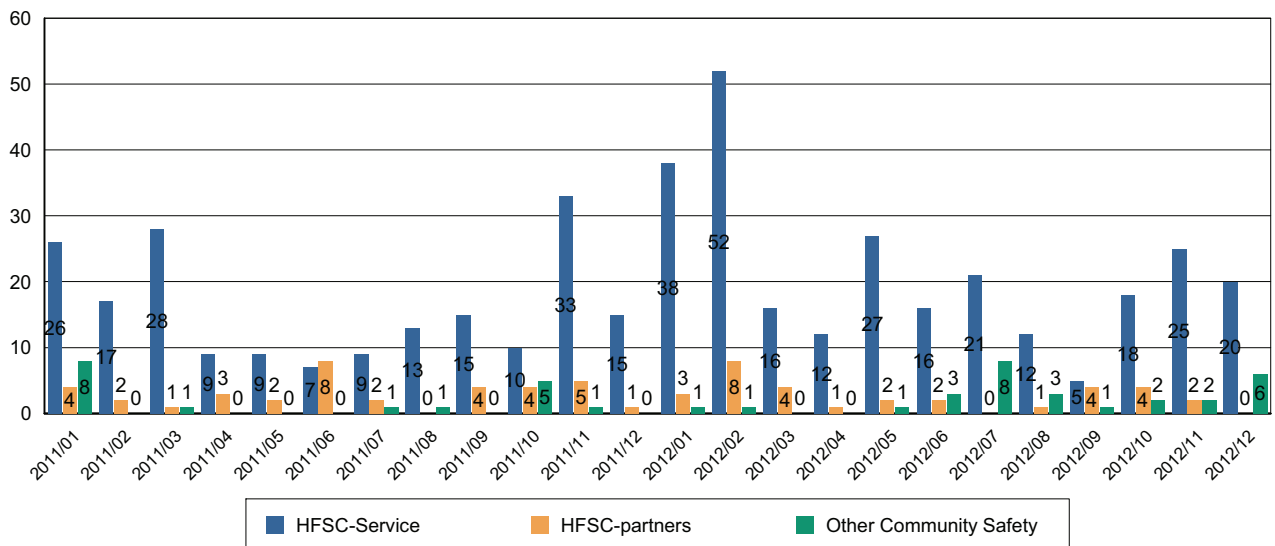
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

December 2012 update

Get the jab, get Flu Safe

NHS Wiltshire is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover in a week or two – yet every year people become seriously ill because they don't get their free flu jab.

People in the 'at risk' group are more vulnerable to the effects of seasonal flu and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia.

Flu is not the same as a cold and it affects people of all ages. If you're in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over (including those who will be 65 by March 31 2013)
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

The flu jab is completely safe, even for pregnant women, and it can't give you flu as it does not contain any live virus.

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Choose Well campaign

NHS Wiltshire is appealing to the public not to go to A&E departments this winter unless they genuinely have a very serious or life threatening health problem.

Every year hospitals report that the number of people using A&E inappropriately is increasing – costing the millions of pounds – when there are more suitable health services available.

The Choose Well campaign aims to encourage people to find a more appropriate service for minor injuries and ailments. In particular, the campaign will focus on providing information to:

families with young children

young people aged 15 – 24

people with long term conditions such as diabetes or respiratory problems.

The Choose Well campaign asks the public to think about how serious their health problem is and then choose the right service:

- For very minor problems such as a hangover, indigestion, or a grazed knee, people should self-care
- For minor infections, coughs and colds, advice can be given by local pharmacies
- For ailments such as stomach pain and vomiting, a persistent cough or ear pain call your GP surgery, visit your local walk in centre or your minor injuries unit. Details can be found at www.nhs.uk A mobile phone friendly web-link is also available at <http://bit.ly/nhsnwQR>

If you are not sure which service to choose, call NHS Direct on 0845 4647.

Non-Urgent Patient Transport Services

The Department of Health defines non-emergency Patient Transport Services (PTS) as the non-urgent, planned, transportation of patients with a medical need for transport to and from a premises providing NHS healthcare and between NHS healthcare providers.

This can and should encompass a wide range of vehicle types and levels of care consistent with the patients' medical needs.

We are seeking the opinion of local people who use non-urgent patient transport on how the current service is being provided and encourage you to complete the questionnaire and share your views.

Please go to our website to complete our questionnaire:

<http://www.wiltshire.nhs.uk/Default.aspx.LocID-01Inew02q.RefLocID-01I007003001.Lang-EN.htm>

If you would like a hard copy of the Questionnaire, please call the communications department on 01380 736010.

The next PCT Cluster Board Meeting will be held on **Weds 23rd January** – venue TBC Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk

From: Devizes Community Area Partnership (DCAP)
To: Devizes Area Board
Item for: Decision
Author: Chairman



APPLICATION FOR SECOND TRANCHE FUNDING

Purpose of report

- 1 To provide a mid-term performance update to the Board as a condition of the DCAP funding agreement, **recommending** that Members release £5819.00 funding for the continued operation of DCAP core functions.

Background

- 2 DCAP is funded for its core costs by the Area Board, which releases those funds on being satisfied that planned activity will follow agreed programmes within the Community Plan (for the first tranche), and that the planned activity as delivered is achieving demonstrable outcomes for the community (second tranche). This report is for the second tranche in year 2012/13:

Overview

- 3 In the last financial year the Partnership attained its first goal of completing a Community Plan, which was agreed with the Area Board. This year it has begun work to ensure that the aims of that plan are achieved.
- 4 On the administration side we have welcomed Peter Baxter to replace Beth Hutton who did sterling work for us. Peter has been appointed the Partnership Manager and is using his considerable experience of management in the public sector to ensure the Partnership has a strong platform for future activities. We now have a Constitution and we have introduced robust financial regulations and effective budgetary and accounting processes.
- 5 The Partnership is working with an expanding range of many other organisations and networks within our area as well as very many concerned individuals who support us. Our contact lists currently have over 240 entries.

Interest groups

- 6 The number of Interest Groups and their scope has been increased. The Countryside and Environment Group has been split into two, one concerned with the Countryside and all aspects of rural life and the other embracing the Sustainable Devizes Network as our Environment Group. We have also brought the Devizes Tourism Partnership into our Economy Interest Group.
- 7 Our Community Plan calls for a greater emphasis on sustainable transport and that group has worked particularly hard to enable this to happen. We have identified new safe cycling routes and have worked closely with the Community Area Traffic Group to bring these plans to fruition. Our Cycle Devizes! Day raised the profile of cycling considerably and has brought together an appreciable number of cyclists who are now working to increase cycling within our Community Area, holding a further planning event on 24 February. We were also heavily involved in formulating Wiltshire Council's Devizes Transport Strategy and are continuing to engage the community in dialogue over its proposals. The poor air quality experienced along the A361 in Devizes is the direct result of traffic congestion. The Partnership has enjoyed an excellent working relationship with Wiltshire's Public Health Directorate and has been instrumental in the establishment of a Devizes Air Quality Steering Group on which it is well represented.

- 8 Our Economy Interest Group has expanded its work in setting up and managing a Mentoring Scheme designed to give school-leavers real experience of the workplace environment by spending time in local businesses. An initial pilot scheme at Devizes School was very successful and with the enthusiastic support of the Headteacher is being expanded, which we deem to be of great importance given the present bleak outlook for school-leavers. This Group has also given strong support to the proposal of a central coach drop off and pick up point in the West Central Car Park.
- 9 The Culture and Leisure Group is continuing its work to promote and support our heritage, refurbishing or augmenting important signage about the town, directing tourists to points of interest, and for which the Area Board has provided a separate grant of £2098.00.
- 10 Our Crime and Community Safety Group continues to listen to the community's concerns and, working with Wiltshire Police has been able to respond positively. It has just agreed to seek wider membership, with invitations to a number of voluntary and public sector organisations supporting victims of crime, public protection, road safety, vulnerable people and young people across the Area. A Safe Places scheme is being developed and consideration given to establishing Street Pastors, which have been so successful elsewhere.
- 11 Our Housing Group has done a great deal of work to understand the real housing need in the Community Area and is examining ways in which more affordable homes can be provided, including partnership work with Wiltshire Council. It is currently investigating the self-build concept. Working with our Environment Group it is also pressing to ensure new developments are energy efficient and at the very least have effective rainwater harvesting systems.
- 12 The Health & Wellbeing Group enjoyed a good relationship with NHS Wiltshire and is anxious to establish a similarly strong link with the new Clinical Commissioning Group, but so far without success. Its aim is to ensure that, as a minimum, Devizes does not lose any of the medical services it enjoys today and preferably to add to them, reducing the need for patients to have to travel for their medical care. On the wellbeing front, it is active in promoting "Outdoor Gyms" within our villages.
- 13 Our new Environment Group, SDN, ran a Low Energy Conference and Exhibition in the Corn Exchange which was well attended and achieved its aim of allowing people to understand what options were available to them to achieve the double benefit of reducing energy use and cutting fuel bills.

Communications

- 14 A major achievement for the Partnership has been the launch of its new web site (www.dcap.org.uk). This has been designed in response to the increasing use of the internet and social networks as the primary means of obtaining and communicating information. It is intelligent and automatically adjusts so it can be viewed easily on tablets and smartphones as well as conventional computers. It holds a comprehensive directory of over 400 activities available within the Community Area, compiled by the Partnership's Administrator over the last twelve months. The site also incorporates a powerful survey tool which will be increasingly used to harvest public opinion on community issues. Its first use is to seek views on the Devizes Transport Strategy.
- 15 The latter is particularly important because of the problems experienced during our joint Exhibition event with the Council to consult the public over this strategy. The Partnership has responded to this challenge, funding a complete set of display panels and held a discussion session in its quarterly meeting. It will publish the results of its consultation at an early date in order that it can inform the implementation of the Strategy.

Forward look

- 16 Plans are being drawn up for an active programme for the next financial year as the Partnership seeks to fulfil its responsibilities in on going consultation and in expediting the fulfilment of the Community Plan.

17 Finally, the Partnership's relationship with Wiltshire Council is strong as it must be if the Partnership is to achieve its goals and we are particularly grateful to the commitment of Area Board Councillors, many of whom are active within our Groups.

Financial implications

18 The Partnership has reviewed all its financial management arrangements, with operations now structured around an April/March financial year. From 1 April 2012 to 7 December 2012 the Partnership had spent £15,416.26, the biggest item being the Partnership's new web site (for which some funds were carried over from last year). A summary account is at Appendix A.

19 Our administration costs have been higher than expected due to the need to provide the Partnership with the necessary Constitution, robust financial controls and the necessary statutory policies and Governance as we move from a consultative only body to one also sponsoring events.

20 Work continues with the Interest Groups to plan ongoing commitments.

Conclusion

The Partnership is thriving and is looking forward to the future with confidence. We respectfully request the release of our second tranche of funding for this financial year.

Recommendation

The Board is invited to **agree** release of the second tranche of agreed funding of £5819.00 to the Devizes Community Area Partnership.

Authors:

Tony Sedgwick, Chairman
 Peter Baxter, Partnership Manager
www.dcap.org.uk

APPENDIX A

DEVIZES COMMUNITY AREA PARTNERSHIP			
INCOME AND EXPENDITURE ACCOUNT 2012/13 AS AT 7 DEC 2012			
	Opening Bank 1 April 2012		15410.01
	Income		
	Area Board first tranche grant	5819.00	
	Area Board signage grant (Culture & Leisure)	2098.00	
	Area Board cycle event grant	1250.00	
	NHS cycle event grant	1250.00	
	Event Donations	150.00	
			10567.00
			25977.01
	Expenditure		
	Professional fees, admin, additional insurances	3541.89	
	Room hire	708.00	
	Printing, posters, displays	1887.37	
	Websites - DCAP, Cycle Devizes	7384.00	
	Events	1895.00	
			15416.26
			10560.75
	Unpresented chqs		793.00
	Closing Bank 5 December 2012		11353.75

Devizes Air Quality Steering Group

Overall objective/outcome of the group:

To work together with the common goal of seeking to improve the air quality in Devizes through behavioural, strategic and infrastructure change to ensure that the level of pollutants (nitrogen dioxide and particulates (PM10)) are in line with national air quality objectives and that this work supports the principles of sustainable development.

Purpose of the group:

To oversee the development and implementation of an effective local Air Quality Action Plan for Devizes Town.

Terms of Reference:

- The Devizes Air Quality Steering Group (the Group) will work together to ensure the development and implementation of the air quality action plan. Membership will comprise of officers of Wiltshire Council, community representatives and elected Councillors (see Membership below). The group will co-opt other members onto the group as and when considered necessary and appropriate.
- Governance arrangements for the Group will sit with Members of the Area Board – the Group itself will have no voting rights. The Group will make recommendations to the Area Board as and when decisions are required (including commissioning decisions) and will report the progress of its work to Members by means of updates at future Area Board meetings as appropriate.
- The Group will use the air quality data from the current monitoring regime to provide an objective framework for monitoring and for guiding its actions and recommendations, focusing on those areas with greatest exceedence with regard to air quality objectives.
- The Group will focus activity within the town of Devizes addressing the existing Air Quality Management Area and aligning with the Transport Strategy. However the Group accepts that this will not fetter activity elsewhere in the Board area if this achieves the overall objective of the Group.
- The Group will endeavour to work within and complement existing national and local policy frameworks such as the UK climate change strategy, Wiltshire Air Quality Strategy, Local Transport Plan, Devizes Community Area Plan, Wiltshire Core Strategy, etc
- The Group will explore any funding opportunities and recommend any commissioning decisions to Members of the Area Board.
- In order to inform its action plan the Group will assess the work already completed or on progress across the town with regard to air quality

- The group will establish a dialogue with community groups to understand existing concerns or perceptions regarding air quality and to explore a means of dealing with those concerns.
- The group will link with other steering groups across the County with a view to sharing good practice with respect to air quality management.

Membership

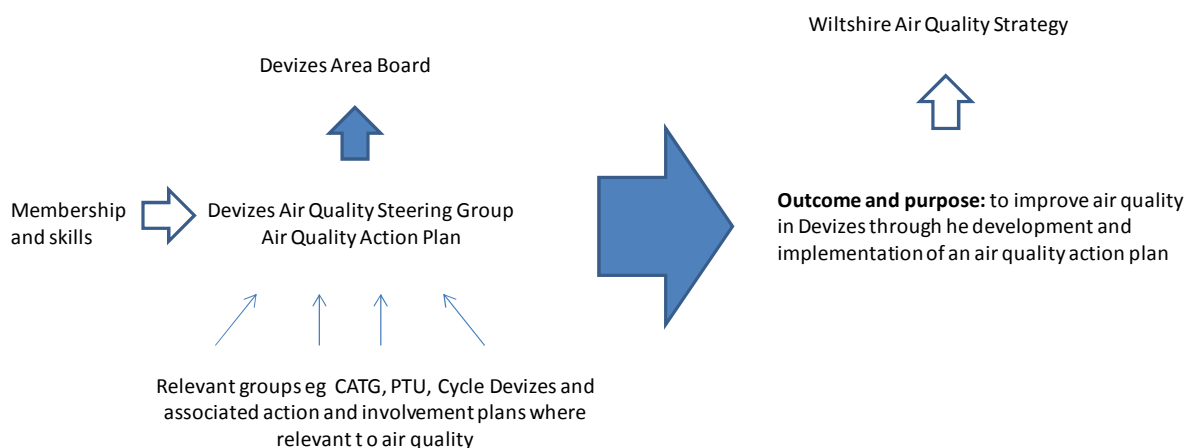
Core membership:

- Area Board Wiltshire Councillor(s)
- Community representatives:
 - Devizes Community Area Partnership
 - Community Area Transport Group
 - Devizes Town Council
 - Roundway Parish Councillor
- Representatives from the following Wiltshire Council Services:
 - Public Protection Services
 - Public Health
 - Transport Planning
 - Strategic Planning
 - Development Control

Potential Co-optees

- Local businesses, schools etc as appropriate

Operating model



Frequency of meetings

Bi-monthly on the rising of the Community Area Transport Group

Report to	Devizes Area Board
Date of Meeting	28th January 2012
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider five applications seeking 20012/13 Community Area Grant Funding

1. **Devizes Outdoor Celebratory Arts** – Seeking the remaining £2.900 of the £5k that was ring fenced for their work during this financial year

Recommended for consideration for approval

2. **Friends of Erlestoke Prison** – Funding towards a mosaic project with the offenders to help them think about their victims. They are seeking £1,500

Recommended for consideration for approval on condition that the project is shared with the local community

3. **Market Lavington Parish Council** – Seeking £275 towards equipment for the Friday night youth club

Recommended for consideration for approval

4. **Rowde Community Village Shop** – Seeking £999 to make alterations to the shop in order to meet safety regulations and increase storage capacity

Recommended for consideration for approval

5. **Cycle Devizes** – Seeking £1000 towards an event to celebrate national bike week in June 2013.

Recommended for consideration for approval

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Devizes Area Board has been allocated a 2012/2013 budget of £58,192 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in

the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.

- 1.10. Funding applications will be considered at every Area Board meeting whilst funding remains.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. Devizes Area Board has a separate Community Area Transport Group (CATG) budget of £15,751 for 2012/13. £5,779 has also been carried forward from 2011/12. There is also an additional budget for youth activities of £5,819

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Devizes Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 5 rounds of funding during 2012/2013. Applications and supporting documents should be with the Community Area Manager at least 4 weeks before the meeting date. This is the last round of funding as there is no meeting in March 2013 due to the election. However the area board Members will be voting on whether they can have delegated power to make financial decisions during this period.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 4.2. £152 of the area board budget has also been used on room bookings for meetings such as the CATG and air quality steering group.
- 4.3. If grants are awarded in line with officer recommendations, Devizes Area Board will have a balance of £18,393. However a request by DCAP for £5,819 will be made at this area board meeting. If granted, the balance will be £12,574
- 4.4. The area board members are to decide during this meeting whether they agree to the following recommendation.

That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the unitary councillors on the Area Board, be granted delegated authority to make any necessary financial decisions. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination.

There are several projects that the area board are looking to support and this additional time will allow an informed decision to be made on where financial support should be directed. Any decision that is made will be reported back at the May 2013 area board meeting.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	1. Devizes Outdoor Celebratory Arts	To expand the community outreach during the carnival through the running of workshops	£2,900

8.1.1. This application is recommended for consideration for approval

8.1.2. In September 2012, a member initiative to support outdoor celebratory arts was approved which ring fenced £5k for Devizes Outdoor Celebratory Arts events

8.1.3. £2,100 was awarded at the September 2012 area board meeting and this application is for the remaining £2,900

8.1.4. The application addresses the community plan as it helps increase cultural activities

8.1.5. Artist-led workshops will provide training for hundreds of people in contemporary carnival costume design,

8.1.6. The application has been reviewed by the arts officer at Wiltshire Council and she is supporting the request.

9. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
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9.1	Friends of Erlestoke Prison	To run a mosaic project with offenders to help them think about their victims	£1,500 towards a project costing £3,000
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9.1.1. This application is recommended for consideration for approval on condition that the project is shared with the local community

9.1.2. Whilst this is a project to be run within a prison, it is the officer's opinion that this is still a community within the Devizes area. However it is recognised that interaction is obviously very difficult. For this reason, the friends of Erlestoke Prison have offered to take photographs, frame them and put them on display in the local community if the grant is awarded.

9.1.3. The purpose of the project is to encourage offenders to think about their victims and the impact of their crimes. It will be a joint venture with local Victim Support with the aim of reducing reoffending. Lack of victim empathy amongst offenders is known to be a central reason for re-offending. The project will involve facilitation of a group of prisoners, who will design and make large mosaic "footprints" to reflect their thoughts about their victims and their families. The mosaics will be installed in a prison area accessed by prisoners, staff, and visitors. Although victim empathy work is a central part of many offending behaviour courses, there is no visual representation of the impact of crime in the prison.

9.1.4. One of the key benefits to the wider community is the prevention of crime which is a priority within the community plan.

9.1.5. The Friends of Erlestoke Prison have raised themselves £1,500 to match fund the grant sought.

9.1.6. If the award is not agreed, then it would be unlikely that the project could take place.

10. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
10.1	Market Lavington Parish Council	To buy equipment for the Friday Youth Club	£275 towards a projects costing £550

10.1.1. This application is recommended for consideration for approval.

10.1.2. The youth group was set up in 2011 and has proved to be very successful. Numbers attending have been good with on average about 17 at each session. The area board previously provided a grant for £1,275 to help the club be set up.

- 10.1.3. The parish council wish to build upon the success and encourage new members to come along. In order to do this, further equipment is required to be purchased. Following advice from the youth workers, they wish to purchase another laptop, arts and crafts material, a white board and a secure cupboard.
- 10.1.4. The initiative helps to address both concerns around ASB which inspired the setting up of the group as well as offering more positive things for young people to do.
- 10.1.5. The Parish Council is providing 50% match funding.
- 10.1.6. If the award is not agreed, then unless funding can be found elsewhere, the youth club would struggle to increase the number of people that it reaches.

11. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
11.1	Cycle Devizes	To run an event during June in Devizes as part of National Bike Week	£1k towards a project costing £3,300

- 11.1.1. This application is recommended for consideration for approval.
- 11.1.2. National Bike Week promotes cycling across the country encouraging local towns to participate. This will be the first time Devizes has been able to take part
- 11.1.3. The event will take place on the Green in June 2013 and hopefully celebrate the new cycle path across it as part of the developing cycle network. There will also be information, stalls and taster sessions.
- 11.1.4. Cycling is one of the key priorities for the area board both to reduce reliance upon car usage but also for health reasons. These ambitions are also strongly supported by DCAP and its community plan.
- 11.1.5. The area board did grant fund Cycle Devizes for a launch event in the autumn which was a great success. However this is a different event and therefore meets the grants criteria
- 11.1.6. Match funding will be provided from sources such as NHS Wiltshire, the Town Council and local businesses.
- 11.1.7. If the award is not agreed, then unless funding can be found elsewhere, the event can't take place

12. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
12.1	Rowde Community Village Shop	To make alterations to the shop in order to meet new safety regulations and to provide better use of space.	£999

12.1.1. This application is recommended for consideration for approval.

12.1.2. Rowde Village shop is run by the community using about 30 volunteers of all ages. Currently, much of the stock is kept in the loft area and has to be transferred via a ladder. This is very difficult for the elderly volunteers and also against safety regulations.

12.1.3. The shop is highly valued by the Rowde community and allows local people to buy provisions without needing to go to Devizes. This also contributes to reducing car usage and air pollution as well as helping to build a more resilient community

12.1.4. The application to the area board is for the full cost of the project but as this is below £1k, it meets the criteria

12.1.5. Rowde Community Village Shop currently has no uncommitted reserves and in order to continue will rely upon external funding for assistance.

12.1.6. Devizes area board provided £4,420 in 2009 towards setting up the village shop

12.1.7. If the award is not agreed, then unless funding can be found elsewhere, the shop may not be able to continue.

No unpublished documents have been relied upon in the preparation of this report.

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